

**REQUEST FOR PROPOSALS
RFP 2016-002
AMENDMENT 1**

This is an amendment to Request for Proposals (RFP) 2016-002 issued by the Washington State Department of Veterans Affairs on February 25, 2016.

The RFP is corrected as listed below in red font:

1.3. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

The dates listed below represent the projected procurement schedule. The WDVA reserves the right to change the schedule. Notification of amendments to the procurement schedule prior to Proposal due date will be sent electronically to all properly registered users of the Department of Enterprise Service's Washington Electronic Business Solution (WEBS) who downloaded this RFP from WEBS.

Changes to the Procurement Schedule after proposal Due Date may be communicated to all Vendors reflecting the change.

Specific schedule for RFP Evaluation:

Activity/Event	Date/Time
Issue RFP document (Available for download from http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/WEBSRegistration.aspx)	February 25, 2016
Questions due	4:00 PM PST, March 7, 2016
Amendment issued for answers to questions, if applicable (Vendors should begin checking the website for any amendments)	March 10, 2016
Proposals due (M)	4:00 PM PDT, March 23, 2016
Evaluate proposals	March 28-April 1, 2016
Announce "Apparent Successful Contractor" (ASC) and send notification via email to unsuccessful Vendors	April 12, 2016
Timeline to Negotiate contract (Anticipated.) Award Results Posted on WEBS.	April 13-29, 2016
Begin contract work (Proposed)	May 1, 2016

Table 1: Schedule for RFP Evaluation

The RFP is amended to include the following Questions and Answers:

1Q.

Section 6.2.1 (page 26): Can you clarify the current stage/year of project implementation and how it corresponds to the timeframe for the evaluation associated with this RFP? Does the evaluation cover only the remaining period of the existing three-year evaluation plan (May 2016 through the 2016-2017 year) or is the entire project calendar sliding forward?

A1. We are in the first of a three year cycle, each service year is 10 months from September 1st to June 30th. The evaluation would begin the final part of the first year, carry through the entire second year and finish in the first part of the third year. The intention of this is to refine any data collection, prior to a full year's evaluation. The evaluation will cover the 10 month program period September 1, 2016 through June 30, 2017.

2Q.

Section 6.2.2 (page 26): The Objectives include drafting an evaluation plan. How does the existing evaluation plan relate to the work in the current RFP?

A2. Current evaluation plan mirrors work closely with the only big difference being the time table.

3Q.

Section 6.2.2 (page 28): Have any of the foundational activities or data collection listed in the existing evaluation plan occurred? What is the nature of the existing WRC data? What other existing or future data does WDVA have relevant to the evaluation?

A3. Some of the data collection activities have occurred in response to the evaluation plan.

We are not sure what WRC data is.

Current data collected include a unique identifier inputted by service providers to track the services provided internally by the program (dosage, type) as well as eventually track the service recipient as they use services with other internal WDVA programs or Internal to the Colleges. There is existing data on resource use among veterans on the college campuses, current retention numbers of veterans on campus with Vet Corps versus those without and general veterans retention in Washington state schools versus those in neighboring states such as Oregon, Idaho and California. The program is AmeriCorps and peer based, any data that exists within DSHS, Federal VA, American Psychology association, Similar AmeriCorps programs or others to interpret both the individual level impact along with the systems level impact would be useful Data.

4Q.

Section 6.4 (Page 28): Although this section is marked M/S, the instructions refer to the implementation plan that must be submitted within 10 days of contract award. Can you clarify that this section is M/S?

A4. Yes, it will be scored. The basis of a response will be that the Vendor is able to meet these requirements. Vendor will provide a response that they can meet the timeline and submit it in the format that is requested by the WDVA. If not, then the Vendor must describe their process in adhering to these requirements, and any alternative proposed.

5Q.

Section 6.5 (page 28): Given that the existing evaluation plan was developed by a consultant, is there an incumbent in the role of evaluator, and is the original consultant eligible for this RFP?

A5. No incumbent will be evaluating and the original consultant is eligible to participate.

6Q.

Is there an internal data specialist, per the existing evaluation plan?

A6. There is currently a Data Compiler that will be part of the staff support for the evaluation.

7Q.

Are the dates for the three statewide Vet Corps conferences available for preparing this RFP?

A7. As of right now, they are tentatively scheduled for: August 21-23, 2016; January 28- 29, 2017; June 18-19, 2017.